

## CALNE Area Board

06<sup>th</sup> Sept 2022

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### Report from the Calne Community Area Environment Forum

#### 1. Purpose of the Report

- a) To report on progress made in addressing the Area Board environment priorities selected for 2022/23
- b) To note discussions and actions laid out in the meeting notes of the last Environment Forum.
- c) To consider recommendations from the Environment Forum:
  - To note the discussions outlined in the meeting notes.
  - To champion a 'signage and map' project of an initial joined up network.
  - Rename action 3.8 – 'Develop and record tree planting and rewilding schemes in the Town and Parishes'.
  - To ask the Environment Group to identify specific actions from within the AQA Plan, for inclusion in the Area Board Plan.
  - To acknowledge and approve a T-o-R for this group (appendix 3 below)
  - To agree appendix 2 as an amendment to the Calne Community Area action plan.

#### 2. Calne Area Environment Forum – NOTES/Update for the Area Board:

##### Meeting Date: 9<sup>th</sup> August 2022:

Attendees: Ian Thorn, Rob Mercer, Celia Stevens, Glenis Ansell, John Boaler, Jane Vaughan  
Apologies from - Robert MacNaughton, Sue Deedigan  
Notes: Jane Vaughan

**2.1.** The group discussed progress and further development of issues/potential actions previously identified and adopted in the current Calne Area Board Action Plan:

##### Transport

### **2.1.1. Issue - Encourage and promote active travel:**

2.1.1.1. **Action 3.1 - Signage and promotion of a joined-up safer cycling/walking** ... link with s106 group. – JV & CS had attended a S106 meeting and felt this action was largely being covered by the work of that group (although at a slow pace). Celia reported that officers had done some updating of routes but there is not yet a great deal of connection between schemes. A discussion resulted in a decision to recommend that this group would not attempt to develop this action further but, through the chair, would keep an overview of progress via feedback to the Environment group at future meetings.

**IT to maintain an overview of S106 work on this action and report back at future Environment meetings. ACTION**

**IT recommend the Area Board champions a signage and map project linked to S106 work on a joined up Calne cycle network. ACTION**

**Recommendation** that the Area Board should Champion a 'signage and map' project of an initial joined up network as soon as possible.

2.1.1.2. **Action 3.2 - Provide an E-Bike charging point in the town centre** – JV reported that the Area Board had awarded a grant (match funded by the Town Council) to achieve an initial bike charging point in the town centre. Calne TC was to develop the project to provide and made an application to the area board in February 2022. £3,500 was transferred to Calne Town Council on 10<sup>th</sup> March 2022 in order that this project could be implemented. GA was not aware of this project from a Town Council perspective and would investigate further.

**JV to forward details of the grant to RM and GA so that this could be progressed. ACTION**

**RM and GA to feed back to next meeting and if necessary to arrange return of previous grant to the area board. ACTION**

### **2.1.2. Issue – Sustainability of the Sustrans Cycle Route**

2.1.2.1 **Action 3.3 Develop the route as a serious cycling alternative to the A4** (including addressing longevity of leases) – The group noted that there was a duplication of this work taking place through an LHFIG action. It was felt that the LHFIG was an appropriate place for this action to be developed – however it should not be allowed to fall off the AB agenda. It was therefore suggested that this group would not attempt to develop this action further but, through the chair, would keep an overview of progress via feedback to the Environment group at future meetings.

**IT to maintain an overview of LHFIG work on this route and report back at future Environment meetings. ACTION**

## **Green Spaces**

### **2.1.3. Issue – Encourage community tree planting / re-wilding schemes:**

2.1.3.1 **Action 3.4 Audit of tree planting / re-wilding locations** – It was noted that limited time and resources had prevented progress on this action. It was decided that the link to the Jubilee should be removed, and that the action to audit locations might be better

developed through Neighbourhood Plans and the Parish Forum. However, it was also noted that this group would wish to maintain commitment to tree planting and re-wilding.

**IT to ask Cllr O'Neill to raise item on next Parish Forum agenda to record / develop tree planting/re-wilding schemes across the Community Area. ACTION**

**Recommendation:** Rename this action – 'Develop and record tree planting and rewilding schemes in the Town and Parishes'.

2.1.3.2. **Rewilding Calne** - CS reported that a project being worked up between Sustainable Calne and the Calne Clean up Crew looking towards rewilding areas of the town is progressing slowly.

**CS would feedback again at the next meeting ACTION**

## **Engaging the Local Community**

### **2.1.4. Events to engage the Community**

2.1.4.1. **Action 3.5 Young People interactive event – autumn 2022.** CS reported that Dave Wylie at Kingsbury Green Academy had expressed willingness to engage and host an event but did not have resource to organise or fund.

JV reported that the Youth Forum was happy to join up and help organise an event. The group discussed what the format of the event should be and decided that the original idea was to develop an immersive experience and include a conversation/discussion/debate about climate change etc.

It was hoped the Youth Forum would be able to provide an idea of what young people themselves would find interesting/valuable, and that we would be able to identify an appropriate expert to lead the activity.

It was felt that an autumn date was too restrictive, given that schools are on holiday. However, it was also felt important to keep this action as a priority.

It was decided to form a small action group to progress with the event

**IT/GA/CS form action group to develop this event. ACTION**

**IT to discuss further with Sam Pearce-Kearney and identify representatives of the Youth Forum to join the event action group. ACTION**

2.1.4.2. **Friends of the Marden Valley – River Marden Festival.**

RM had sent apologies to the meeting and there was no official update.

**RM to keep the group informed about plans for the next festival. ACTION**

## **Air Quality Action Plan**

**2.2. Action 3.6** IT explained that, mindful of reduced resources, the **Air Quality Action Group had requested that they merge with this group.**

Currently the Air Quality Action Plan sits alongside the area board action plan. (see appendix 1).

The Air Quality Action Plan is covered by a single point on the Area Board Action Plan. But the group would aim to discuss and identify specific actions to develop in future.

**Recommendation** – to identify specific actions from within the AQA Plan, for inclusion in the Area Board Plan.

### **2.3. Update Calne Area Board Action Plan – Environment Priority**

**2.3.1.** The group discussed adding the issues and actions (discussed above) to the action plan as shown below. (Proposed action plan appendix 2)

### **2.4. Other issues discussed:**

#### **2.4.1. Terms of Reference (T-o-R)**

JV had produced a draft Terms of Reference based upon the template being suggested across all Area Boards.

This was discussed and, with minor amendments, agreed. (See appendix 3)

**Recommendation:** That the Area Board acknowledge and approve this T-o-R

### **2.5. Recommendations to the Area Board**

**2.5.1.** To note the discussions outlined in these notes.

**2.5.2.** To champion a 'signage and map' project of an initial joined up network as soon as possible. (2.1.1.1 above)

**2.5.3.** Rename action – 'Develop and record tree planting and rewilding schemes in the Town and Parishes'. (2.1.3.1 above)

**2.5.4.** To ask the Environment Group to identify specific actions from within the AQA Plan, for inclusion in the Area Board Plan. (2.2 above ad appendix 1 attached)

**2.5.5.** To acknowledge and approve a T-o-R for this group (2.4.1 above and appendix 3 below)

**2.5.6.** To agree appendix 2 as an amendment to the Calne Community Area action plan.

**2.6. Next meeting:** To be arranged for approximately 3 months.

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**APPENDIX 1 – proposed update to the Calne Community Area Action Plan – Environment Priority (August 2022):**

Priority	Action	Target(s)	Lead	Start date	End date	Engagements planned	Funding required	Additional Comments	Status
The Environment	<p><b>Issue - Encourage and promote active travel:</b></p> <p><b>ACTION 3.1:</b> Signage and promotion of a joined-up safer cycling/walking ... link with s106 group to develop Signage and map project.</p>	Action rated medium in achievability.	SEPM and CS	22/02/2022		Liaison with Section 106 working group to champion a Signage and Map project.	Possible match funding with S106 funds.	JV/CS attended s106 meeting 21/04/22	In progress
	<p><b>ACTION 3.2:</b> Provide an E-Bike charging point in the town centre – check progress of the project</p>	Action rated high in achievability.	SEPM, GA, RM and Calne Town Council.	22/02/2022			Area Board Funding application submitted for joint project. 08/03/22	£3,500 transferred to Calne TC on 10/03/22	Area Board Funded Project
	<p><b>Issue – Sustainability of the Sustrans Cycle Route</b></p> <p><b>ACTION 3.3:</b> Maintain an overview of work being undertaken through the LHFIG (Local Highways and Footpath Improvement Group) to develop the route as a serious cycling alternative to the A4 (including addressing longevity of leases):</p>	Action rated medium in achievability.	Cllr Ian Thorn/AB Environment theme group	22/02/2022		Cllr Thorn to update future meetings from the LHFIG reports to AB			In progress
	<p><b>Issue – Encourage community tree planting / re-wilding schemes:</b></p> <p><b>ACTION 3.4:</b> <del>– Audit of tree planting / re-wilding locations – discuss potential campaign to link with Parishes to identify 75 sites across the community area for the Queen's jubilee. Reworded: Develop and record tree planting and rewilding schemes in the Town and Parishes</del></p>	Action rated medium in achievability.	Ian Thorn/SEPM	20/02/2022		Cllr Thorn to ask Cllr O'Neill to discuss at Calne Area Parish Forum and update future Environment meetings.			Restarted 22/08/22
	<p><b>Issue - Engaging the Local Community</b></p> <p><b>ACTION 3.5:</b> An Area Board event to engage with young people from the Community Area. - develop event in partnership with the Local Youth Forum</p>	Action rated high in achievability.	CS/IT/GA/SEPM and Cllr Pearce-Kearney + reps from Youth Forum	20/02/2022	Autumn 2022 by summer 2023				In progress
	<p><b>AIR QUALITY ACTION PLAN</b></p> <p><b>ACTION 3.6:</b> Identify specific actions from within the existing AQA Plan, for future inclusion in this Area Board Action Plan</p>	Action rated high in achievability.	ALL	09/08/2022	At next meeting			Suggestion that actions are merged in gradually rather than on block.	

The following actions have been completed on the Calne Community Area action plan:

Hold a Calne ECO Fair in October to promote COP26, celebrate ideas about living sustainably and to encourage conversations about issues raised by the community groups.		Cllr Ian Thorn Sue Deedigan (Calne Without PC & Wiltshire Climate Alliance) and Robert Macnaughton (Friends of Marden Valley).		06/11 2021	Calne ECO Fest	Yes	Area Board funded project	Complete-Area Board funded event/project
Air Quality Management Group – Progress action plan.		Cllr Ian Thorn & Air Quality Management Group .					Group reformed and reporting independently to the Area Board.	Complete
Explore ways to promote and develop the Marden Valley sustainably, offering healthy, active opportunities for the community to engage in an exploration of the biodiversity of this locally important natural habitat.	Marden Valley Nature study	Cllr Ian Thorn & Robert MacNaughton (Friends of the Marden Valley).				AB grant £1K allocated on 07/09/2021		Area Board funded project
	New Forest on Stanley Lane					AB grant £5K allocated on 07/09/2021		Area Board funded project
	Hazeland Community Tree Planting					AB grant £5K allocated on 07/12/2021		Area Board funded project

### Appendix 3 – Calne Area Board Environment Priority Sub Group - Terms of Reference

To be agreed by the Area Board when establishing/ re-establishing a working group.

Task	Area Board agreed response
Name of working group:	Calne Area Board – Environment Priority Sub Group (Including the Calne Air Quality Action Group)
Priority theme it is linked to: e.g., Environment, social isolation, young people	Environment
Councillor lead(s):	Ian Thorn
Assigned Officer lead(s):	Strategic Engagement & Partnership Manager (SEPM) covering the Calne Area and, with specific regard to the Air Quality Action Plan: Brett Warren and Sophia Beglinger – Public Protection.
Date of set up:	15 July 2021
Date of review:	06 September 2022
<p>Specific scope and remit for the working group:</p> <ul style="list-style-type: none"> <li>• What are the specific objectives?</li> <li>• Any particular data or intelligence the board would like considered/ investigated?</li> <li>• Any partners, residents or other groups it should specifically link with?</li> <li>• Is the group being asked to review relevant grant funding applications?</li> </ul>	<p>To identify, present and develop actions relating to the Environment in response to the Calne Area Board Action Plan.</p> <p>To report progress to the area board.</p> <p>To include representation from Calne Town Council, The Parish Forum, Friends of the Marden Valley, Sustainable Calne.</p>
<p>Proposed membership (up to 10):</p> <p>This does not need to be an exhaustive list. The Cllr lead and local Officer can review as needed.</p>	<p>Cllr Ian Thorn (Wiltshire Council – Cllr Lead), Celia Stevens (Sustainable Calne), Sue Deedigan (Calne Without Parish Council/Wiltshire Wildlife), Robert MacNaughton (Friends of the Marden Valley), Glenis Ansell (Calne Town Councillor), Rob Mercer (Calne Town Council – officer). The following are involved with specific regard to the Air Quality Action Plan: John Boaler (Sustainable Calne and The Pocket Park), Stan Wood (Sustainable Calne)</p>

Any specific safeguarding guidance?  
Meeting directly with young people or vulnerable adults?

The working group includes aspirations to engage with the wider community, including young people and vulnerable adults and as such has key role in ensuring the safeguarding of all residents.

Effective safeguarding involves organisations working together to prevent the risks and experience of abuse or neglect, while ensuring that the views and wishes of an individual are at the heart of decisions that affect them, wherever possible.

It is critical that each group minimises all safeguarding risks and is aware of the relevant local agencies to escalate any concern.

If someone is in immediate danger you should contact the appropriate emergency service immediately by calling **999**. If you believe a child or young person is at risk of significant harm, neglect or injury, you should report your concerns to the Wiltshire Multi-Agency Safeguarding Hub (**MASH**) by calling **0300 456 0108** during weekdays or on **0300 456 0100** at evenings or weekends. If you are concerned that an adult is at risk of neglect or abuse, please contact Adult Social Care's Advice and Contact Team by calling **0300 4560111 during weekdays** or **0300 456 0100** on evenings and weekends please contact the Emergency Duty Service on **0300 456 0100**.

When entering into agreements with voluntary and private sector organisations, working groups, under the umbrella of the Area Boards, need to be assured that the successful individual/organisation has the following in place:

1. Safer recruitment processes, including DBS checks; induction and supervision;
2. Identified designated lead(s) for safeguarding with appropriate relevant training;
3. Safeguarding policy, allegations management processes and policy, code of conduct policy; and
4. Child protection (where applicable) and Safeguarding training at the level appropriate to posts and roles.